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| **WORKSHEET – FACTS AT A GLANCE – EXTRA CREDIT PREWORK FOR SESSION 2** |
| Facts at a glance convey a quick summary of your organization’s size, scope, and impact to friends, and interested outsiders. Consider target audience, services, program statistics, size, finances, etc.  **Instructions:**  *1. Search for key facts on your web site, in performance assessments, in annual reports, etc.*  *2. Compile your facts at a glance in one page. Use bullet points and, if appropriate, graphics.*  *3. Share with planning team members in advance of Session 2.* |
| **Facts at a glance** |
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